



Northland Health Consumer Council

5.00pm to 7.00 pm Thursday 25 July 2019

Tohorā House, Waipoua Meeting Room



Minutes

Present/Apologies

Attendance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Lynne Tucker (Chair)	✓	✓	✓	✓	✓	✓	✓					
Kathy Diamond	x	✓	✓	x	o	✓	x					
Kathryn Sadgrove	✓	✓	✓	✓	✓	✓	✓					
May Seager	✓	✓	✓	x	x	✓	✓					
Leanee Sayers	x	x	x	--	--	--	--	--	--	--	--	--
Susan Burdett	✓	x	✓	x	✓	x	x	x	x			
Robyn O'Leary	x	✓	x	--	--	--	--	--	--	--	--	--
Kristina Duran	✓	✓	x	✓	✓	✓	✓					
Penny Franklyn	✓	✓	✓	✓	✓	✓	✓					
Camron Muriwai	--	--	✓	✓	✓	x	x					
Karen Riwhi	--	--	--	--	--	--	✓					
Rick Currie	--	--	--	--	--	--	✓					
Ann McKillop	--	--	--	--	--	--	✓					
Visitor	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Trudi Dahlkamp & Laura Cook	✓											
John Williams & Will Mitchell			✓									
Anthony Pouto				✓								
Eliza Wallace					✓							
Paul Welford						✓						
In Attendance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Michael Roberts	o	x	x	x	x	x	x					
Dee Telfer	x	x	x	x	✓	x	o					
Kevin Salmon	x	x	✓	x	x	x	x					
Pip Zammit	--	--	--	--	--	--	--					

✓ = present, x = apologies given, o = no information

Next meeting : 5.00pm to 7.00pm , 22 August 2019

1. Welcome to new members

The Council welcomed the new members Ann McKillop, Karen Riwhi and Rick Currie

2. Round Robin and feedback from meetings

2.1 Ann McKillop

- Ann has a longtime history in health education and research. Her area of interest is Primary Healthcare particularly around equity of access, vulnerable populations across the lifespan

2.2 Karen Riwhi

- Karen has an interest in addiction and mental health

2.3 Rick Currie

- Rick's interest is in men's health. He has worked as a counsellor for 18 years helping men with behaviour issues and to help promote them to access services particularly within health

2.4 Penny Franklyn

- Penny is a member of the Document Review Group and gave a brief outline of the process

2.5 Kathy Sadgrove

- Kathy has been a member of the council since the beginning. Kathy attends the Whanau Tahi Shared Care Project and Maternity Clinical Governance Group meetings to represent the Council. Kathy has not attended any meetings since the last Council meeting
- Kathy recently discovered that the DHB no longer do single operations for carpal tunnel syndrome and instead they do both wrists at the same time. She is concerned about the support patients get once they are home. Kathy will try and find out more information, the Council will follow up in the future
- Kathy wondered if the car park which you access on level 1 could be used by renal patients as the renal unit is easily accessed from here and there is limited mobility car parking. Lynne will endeavour to discuss this at the next Stewardship meeting

2.4 Lynne Tucker

- Lynne has an appointment with Dr Nick Chamberlain at the end of August and will feedback at the next meeting
- Lynne feedback on the following meetings: Stewardship, Capital Works and Clinical Governance Board
- Lynne went through the schedule of requests for consumer input, Kim to follow up

2.5 Kim Doble

- Kim has been seconded to cover Sophie Cornell's role as Document Controller and Project Support, she will continue with her role with the Consumer Council

2.6 May Seager

- May is the manager for Fale Pasifika. May asked the members to look at the DHB website as Manaia PHO has now amalgamated with Tai Tokerau and they are asking for feedback on the plan and the new GP structure. May thinks it would be useful for the members to provide feedback. Lynne suggested we could get someone to present at one of the meetings to give an overview of the new structure of the PHE
 - May represents the council on the Hand Hygiene and Workplace Violence Prevention Advisory Groups. May has not attended any meetings since the last Council meeting
-

2.7 Kristina Duran

- Kristina is a member of the Document Review Group

3. Previous minutes 27 June 2019 – the previous minutes were agreed



NHCC Minutes 27
June 2019.docx

4. Matters arising

- 2.1 Apologies: Sue Burdett, Mike Roberts, Kathy Diamond, Camron Muriwai
- 2.2 Conflict of Interest
- 2.3 Confidentiality
- 2.4 Car parking tickets

5. Patient information documentation:

- 4.1 The Document Review Group reviewed the following documents and all members agreed with the feedback:
 - MRSA
 - Entonox
 - Caring for Your Child's Constipation
 - Your Caesarean Section
- 4.2 **The Council members discussed the patient information process and agreed therefore that they should not be listed as authorisers on the patient information documents as often the suggestions are not taken on board by the document owners so they would be authorising a document that the council don't agree with.**

6. Privacy form:

All the members present at the meeting signed the privacy agreement form. May requested a copy of her agreement, Kim will do this.



Privacy
document.docx

Actions

Kim to send May Seager a copy of her privacy agreement
Kim will update the Schedule of Requests

Next Meeting: 5.00pm to 7.00pm, Thursday 22 August 2019
Venue: Waipoua Meeting Room, Tohora House