

NORTHLAND HEALTH CONSUMER COUNCIL

MINUTES

Meeting, Thursday 30 June 2016 at 5.00pm to 7.00pm, Waipoua Meeting Room, Tohorā House

Chair: Kevin Salmon

Present:				
	Marilyn Edwards	✓	Tania Moriarty	x
	Hikurangi Cherrington arrived 5.10pm	✓	Kathryn Sadgrove	✓
	Liz Cassidy-Nelson	x	Brian Vickers	✓
	Kevin Salmon (Chair)	✓	Chelsea Edmonds	x
	Debbie Walker	✓	May Seager	✓
	Kathy Diamond	✓		
In Attendance:				
	Dr Michael Roberts Chief Medical Officer (arrived 5.16pm)	✓✓	Margareth Broodkoorn Director of Nursing and Midwifery	x
	Dr Alan Davis Clinical Director arrived 5.15pm	✓	Corrina Davis (Minutes)	✓
Visitors: Win Bennett and Renee Greaves (via VC)				
Apologies: Margareth Broodkoorn, Tania Moriarty, Liz Cassidy-Nelson and Chelsea Edmonds				
Meeting Opened: Meeting opened 5.00pm by Kathy Diamond				
1.	Minutes and matters arising		WHO	WHEN
1.1	Minutes of the last meeting held 26 May 2016 to be amended to show Mike present.			
1.2	Actions			
	Find out about the car parking review, Kevin to send around Mike's email when he responds. Spoke to Nick and he was disappointed that there had not been a review in September. Nick has asked Mike Cummins to start the review on car parking. Nick apologised for delays in above.		Kevin	Done
	Fluoridation of Water, Kevin to approach Jeanette to get speakers for next meeting		Kevin	Done
	To invite Renee Greaves to next meeting via VC		Margareth	Done
	Corrina to send Kevin the letter inviting organisations to nominate a consumer		CD	Done
	Kevin to peruse and send out to organisations		Kevin	Done
2.	Win Bennett, Presentation on Audit of the Transfer of Care Documentation			
2.1	Win presented on audit of the Transfer of Care Documentation and showed examples.			
3.	Renee Greaves, discussions on your Role, your Council, it Origins, Development and Learning's			
3.1	<p>Renee introduced herself as Patient and Whānau Care Advisor for Middlemore Hospital.</p> <p>NHCC talked about issues currently being faced.</p> <p>Renee asked the council what are the biggest challenges and what are you biggest achievements.</p> <ul style="list-style-type: none"> • Challenges is getting acceptance in some areas, and consumer voice, not everyone feels the same about the consumer council and their relevance, other areas are fantastic. • Some meetings are really positive and give you a chance to understand. Others use a lot of acronyms and can take a while to understand what is going on. 			

	<ul style="list-style-type: none"> Speed at which things happen within DHB, is slower than we would like to see things come to fruition. Some groups know it's good to have us there but don't know what to do when they have us there. <p>Renee acknowledged that their council struggles with the same things. It is about partnership, follow up, to close the feedback loop and ask what value you have made.</p> <p>Action Point: Send Renee Register of Matter Brought to the Attention Smartsheet and links to web based forms.</p> <p>There is benefit in having champions. Some of the success of the council is linkage to the leadership, being able to raise concerns and the support that the DHB provides. It is about finding the right fit.</p>	Corrina	Done
4.	Conflict of Interest		
4.1	May successful RFP with MOH for breast and cervical screening declared.		
5.	Topic of the Day – Open Forum		
5.1	<p>Deb and Brian – Debbie wrote a Clinical Governance Board feedback. Soft limb resistant's where presented this is a moral dilemma. Deb said NHCC didn't have space on the Agenda at this meeting so went the clinical governance board because they had two NHCC members on there. This highlights the need of consumer members on CGB. We felt uncomfortable commenting on this policy as there where ethical issues. Also highlighted is information for the families to explain clearly what is going on. It needs more work before the NHCC would support it. Very easy to misinterpret. To put on agenda for next month. Action Point: Deb and Brian will re-write and send to Mike, Alan and Margareth for feedback. Deb and Brian will bring this to the next meeting.</p> <p>Mike left 6.35pm.</p> <p>Deb asked about recruitment, process has started and the closing date is the end of August 2016. We can recruit Tier 2. If you know anyone suitable our recruitment is all on our web site.</p> <p>Kevin - had teleconference with all the other consumer council Chairs around the country, Graeme Norton HB said at 18 months they were in the same place as we are. It was good to see we are where we should be. The consumer councils all appear to have different structures. Renee said we might want to be careful when building the second tier, we need to be aware that they are not left sitting in the wings and not getting projects or things to be involved with. A solution would be to keep a more informal network that grows. Kevin said by default this is how things are unfolding currently. Renee does training and works with staff around consumers and being able to work with the consumers, learning at same pace, giving a key contact in projects that they can liaise with. All about building the relationship.</p> <p>All national chairs are meeting together in September to talk about training for consumer council members. Nice to see we are sitting in a good place. People involved where all so passionate. This network shows the growth of the consumer council across NZ and visibility of work that they have achieved. There are other DHB looking and learning about how to get a consumer council up and going.</p> <p>The Clinical Governance Board covers a few subjects quickly, Deb and Brian talk before the meetings to go over Agenda and plans.</p> <ul style="list-style-type: none"> Choosing wisely HQSC sending some information to support consumers on the impacts of what their choices may be. Fastsignz engaged to signage for ED. 'Regional patient safety network' was 'first do no harm', not sure if looking for consumer representatives. Looking at medication administration policy to align with what nurses are taught at the polytech. ACP to be reported back, still to come. Clinical governance also had car parking issues. We need to look for solutions. 	Deb/Brian	

	<p>Kevin said by October the lights will be installed on the intersection Hospital Road and Maunu Road and might be an opportunity to do a review of the signage. Hoping for a report before the end of next month by Mike Cummins.</p> <p>Deb and Kevin - will take hands on approach to the master plan. Mike was accommodating and spent time going over this with them.</p>		
6.	Consumer Assess to Health Pathways		
6.1	<p>Presently at concept stage, basic principle should be a guide on any information on looking after people. Steering group has asked that they collect views to take to the national governance body for the pathways programme.</p> <p>Important that health pathways has the consumer component. Debbie thought that patients would be able to travel the same pathway as the GP to help us manage our own health. Brian feels strongly it will be a hallmark availability of such information. You have the ability to check your GP is doing the right thing for you. If you don't have the information to talk to with your GP some of your journey is missing.</p> <p>The Pathway is in an order, people don't necessarily know where they are, you want to go through the journey together with your GP and this opens up discussion. You can see what the pathways could be and the different options. Alan said the Pathways have been developed by reputable people.</p> <p>Sometimes GP's don't always stick to the right pathways, so there could be some reluctance from GP being questioned about process, but questions are healthy.</p> <p>Alan will feedback to the regional steering group who have representation to the national steering group. This is a web based programme. The aim is to improve consistency and of a high standard and give GP confidence in the options.</p>		
7.	Other Discussion		
7.1	<p>Alan mentioned Herald front page, Rate my DOC, check surgeons safety ratings if going under knife. http://m.nzherald.co.nz/nz/news/article.cfm?c_id=1&objectid=11665816</p> <p>Hiku gave resignation, due to farming commitments. And thanked everyone.</p> <p>Meeting closed 7.06pm</p>		
<p>Next Meeting Thursday 28 July 2016 at 5.00pm Venue: Waipoua Meeting Room, Tohorā House</p>			

Register of Matter Brought to the Attention



Status	Date Brought to Attention	Request	Comment/Action/Outcome	Reported By	Member Assigned 1	Member Assigned 2	Member Assigned 3	Time/Date commitment	Venue	Additional information	NDHB staff contact
●		Current									
●	01/07/16	Consumer representation	This is a NDHB quality account around the reduction of readmissions to the children's ward. There is a MDT working party just about to be established.	Martina Ackermann	Chelsea Edmonds 021 150 9388 email shelsea0312@gmail.com	Kathy Sadgrove 021 081 43744, email ksadgrove@xtra.co.nz	Debbie Walker 027 277 3995 email debz.w@xtra.co.nz	unknown at this stage	TBC	not as yet	Martina 021830911
●	09/06/16	Stroke Consumer Workshop - Attend a solutions based meeting with staff.	This meeting is follow up from our two initial stroke consumer meetings. Initial request was for attendance at the 4 May Whangarei Stroke Consumer Workshop and this is the next phase.	Lyn Rostern	Marilyn Edwards 021 435 391 email me539@xtra.co.nz			Tuesday 28 June, 9.30am to 12.30pm	Kawakawa	Open workshop Lyn has offered Marilyn an option of travelling with them to Kawakawa	Lyn Rostern 021 446 203 or 470 0000 ext 8404
●	28/04/16	Project Control Group	Site master plan consumer representation	Margareth	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.nz			2nd Tuesday every month 8.00am to 9.00am		Ongoing monthly meetings	
●		On-Going Meetings									
●	25/02/16	Consumer representative for the NEHR (Northern Electronic Health Record) consumer group.	The NEHR project includes an advisory working group of consumer engagement staff and experienced consumer advocates. The working group will connect with a wider pool of consumer subject matter experts (SMEs). There are other advisory working groups focused on the clinical, administrative, business and technical aspects of an EHR. Those groups may also raise some questions that need consumer input. All the working groups report to a coordinating Programme Steering Group. The Consumer Working Group is led by the project's independent Consumer Lead and the Director of the programme team. It will have between 10 and 15 members.	Margareth Broodkoom	Debbie Walker 027 277 3995 email debz.w@xtra.co.nz	Kathy Sadgrove 021 081 43744, email ksadgrove@xtra.co.nz	Brian Vickers 09 436 5735, 021 445 330 email diandbri@mac.com	Consumer working group meetings will be once or twice a month, by videoconference and teleconference. Total time commitment is expected to be about 6 hours per month, including reading	Tohora House,	not at this stage - it will be discussed at the next meeting	Margareth - 021470141
●	25/06/15	Clinical Governance Board	Kevin has been unable to attend due to other commitments on the meeting times. The Chair of NHCC unanimously voted to be included on the Board	Alan Davis	Debbie Walker 027 277 3995 email debz.w@xtra.co.nz			3rd Wednesday every month 11.00am to 1.00pm		Ongoing monthly meetings	
●	25/05/16	Consumer representation on partners in care working group, meeting fortnightly until end of April	Contribute planning and development of toolkit for implementation of partners in care policy	Keri	Kathy Sadgrove 021 081 43744, email ksadgrove@xtra.co.nz	Debbie Walker 027 277 3995 email debz.w@xtra.co.nz		Thursday 24 March 11.30 to 12.30pm	Ruapekapeka Room		Keri Linklater 021 518 087
●		Health of Older People Management meetings as a consumer representative- as per meeting dates below.	The Health of Older People Management Meeting is where our HOP senior management team, plan and review progress on key projects, service development, and discuss key or emerging service changes, gaps and action plans. The consumer voice is key to this and inclusive as they bring the experience of the community, in our case older people.	Lyn Rostern	Marilyn Edwards 021 435 391 email me539@xtra.co.nz			all meetings 11am-12.30pm. 21 March 2016 2 May 2016 27 June 2016 8 August 2016 19 Sept 2016 14 November 2016	Pohutukawa Room, Maunu House	Parking exemption card as mtgs are one and a half hours.	Michelle Crayton-Brown, 021 454 113 Lyn Rostern 021446203 lyn.rostern@northlanddnhb.org.nz
●	11/02/16	An additional consumer representative to sit on the PWCC steering group - Liz will remain a member for the new group being formed.	This is a consumer advisory role and their feedback will contribute to decisions around the planning and delivery of patient and whanau centred care	Keri	Liz Cassidy-Nelson 027 436 4022 email lnelson@clear.net.nz	Brian Vickers 09 436 5735, 021 445 330 email diandbri@mac.com		Monthly meetings - first Monday of every month from 5-4.30pm. We may need to call a meeting prior to 7 March and the day and time of this will be different, it will be a one-off - TBC	Tohora house - Waipoua meeting room	Will call you to discuss	Keri.Linklater@northlanddnhb.org.nz
●	19/01/16	The Equity Kaitiaki Group requires a Maori consumer representative as part of the membership for this group, and TOR endorsed by the NHSP Oversight Group.	The consumer representative will be actively contributing to the NHSP EKG work programme delivered within an equity framework prescribed by the Equity Kaitiaki Group. All projects of the NHSP work programme are focussed on eliminating inequities.	Ellie Berghan, Populati on Health Strategist Maori	Chelsea Edmonds 021 150 9388, email: shelsea0312@gmail.com			2 monthly meetings of 2 hours duration, held in NDHB venues, typically Maunu House. First meeting for 2016 tbc for end of February 2016.	As per agenda sent a minimum of 5 days prior to the scheduled meetings. Whangarei, NDHB	Parking exemption cards Koha-petrol vouchers.	Ellie Berghan, 021 583 957
●	14/12/15	The Bay of Islands hospital is being redeveloped and NDHB would appreciate the input of the Consumer Council at the design and planning stage.	Feedback will be used to ensure that patient and visitor flow through the hospital has been considered	Corrina	Chelsea Edmonds 021 150 9388 shelsea0312@gmail.com, Hikurangi Cherrington 09 405 4864 hiku_venus@clear.net.nz, Brian Vickers 09 436 5735, 021 445 330 diandbri@mac.com and Isabelle Cherrington 0274041260 or (09) 4041551 work isabelle@haurawhanui.co.nz			There will be a consumer user group meeting in the new year to discuss plans. The plans will be sent to all prior to the meeting for a review period.	Tohora House, Whangarei Hospital	This can all be arranged once a date and time is confirmed.	Justine Lapper 021 813 644
●	12/03/15	Martina Ackerman	Child Health Service clinical governance group requesting 2 x consumer representation	Keri	Kathy Sadgrove 021 081 43744, email ksadgrove@xtra.co.nz	Tania Moriarty 021 714 252 email tmoriarty@uriohau.co.nz		03/02/2016, 27/04, 08/06, 24/08, 12/10 and 30/11 at 9.30am to 11.30am	Child Health Centre		Martina Ackerman Quality Facilitator 021 830 911 marina.ackermann@northlanddnhb.org.nz
●	23/10/15	Deb Pittam	Focus is on ensuring appropriate maternity services which meet the needs of our Women, babies and Whanau. Consumer input within these meetings to guide this is critical.	Kevin	Kathy Sadgrove 021 081 43744, email ksadgrove@xtra.co.nz	Liz Cassidy-Nelson 027 436 4022 email lnelson@clear.net.nz		Meeting first Tuesday of each month from 1.00pm to 3.00pm	Tohora House	Parking and Honorarium will be arranged	Deb Pittam, Chair 021435033 or Sarah Hummel Admin Support 4304101 ext 8478
●	27/08/15	Quality Improvement Directorate	Requested 1-2 consumers to attend QID monthly meetings and provide input in Tracer audit review and other projects as required - happy for this to be rotated among council members	Keri	Brian Vickers 09 436 5735, 021 445 330 email diandbri@mac.com			2.5 hours+ monthly (3rd Thursday of month from 9-11.30am)		QID TOR to be provided. Brian is already attending these meetings.	Christina Ross (Quality manager)
●	30/04/15	Patient and Whanau Centred Care	P8WCC project board requesting NHCC participation	Liane Penney	Liz Cassidy-Nelson 027 436 4022 email lnelson@clear.net.nz					Ongoing monthly meetings	
●	25/06/15	Whangarei Hospital Urgent Care Governance Group	Asked to participate in Whangarei Hospital Urgent Care Governance Group project, chaired by Nick Chamberlain around ED Dept. length of stay.	Kevin	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.nz					Ongoing monthly meetings	
●	30/07/15	Acute General Medicine Services Design and Interim AMAU Project Board	Asked if NHCC would provide consumer input. Trying to improve and achieve targets to speed up and improve the patient journey.	Debbie and Kathryn	Debbie Walker 027 277 3995 email debz.w@xtra.co.nz	Kathy Sadgrove 021 081 43744, email ksadgrove@xtra.co.nz				Ongoing monthly meetings	
●	30/07/15	Neighbourhood Healthcare Homes	Breakfast at Pehiaweri Marae, NHH Care Select Launch - NHH project aims to support primary health care to become better connected.	Debbie and Marilyn	Debbie Walker 027 277 3995 email debz.w@xtra.co.nz	Marilyn Edwards 021 435 391 email me539@xtra.co.nz				Ongoing monthly meetings	
●	30/07/15	Hand Washing	Hand Washing Meetings held every 2nd Tuesday of the month (next 8-Sep). Premia checking if May is required for every meeting.	Kevin	May Seager 021 238 5328 email managemepict@outlook.com					Ongoing monthly meetings	
●	27/08/15	Consumer representation on Telehealth steering group	Bi-monthly meetings + other pieces of work as necessary eg. feedback on document and policy reviews	Keri	Tania Moriarty 021 714 252 email tmoriarty@uriohau.co.nz			Meets Bi monthly		Interest in technology would be helpful but not essential	Roy Davidson (Telehealth programme manager)
●		Closed									
●	14/03/16	DHB Shared Services No contact made	Looking for people to interview as part of the Margins Medicine Outcomes Number 6 which relates to pros and cons of surcharging patients.	Ian Hartley-Dade	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.nz			Telephone interview			Lucille Trewhem 027 703 0400
●		Mike Roberts	Assessment of Year 1 & 2 Medical Students	Kevin	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.nz			10-12 hours			Mike

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●		For Consumer Council member(s) to attend 1-3(3 in total) locality meetings for the development of the stroke care hospital to home pathway.	The across northland workshops will be consumer focused with a range of service users and whanau present. Their presence is one of participation as a consumer rep and secondly to ensure other service users present are supported in the process. They act as advocates and support consumers being able to contribute.	Lyn Rostern	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.nz	Kathy Diamond 0272333008 email kathy@nhht.co.nz	Marilyn Edwards 021 435 391 email me539@xtra.co.nz	6 April, in the mid north(Maori focused hu)10-am-2.30pm. 4 May, Whangarei, 10am-1.30pm 11 May, Far North 10am - 2.30pm.	TBC by mid next week.	We book vehicles and can transport consumer reps if required. We also host the days. We would need to consider any other reasonable cost/eg petrol vouchers depending on the consumers circumstances.	Lyn Rostern 021 446 203
●	25/02/16	Participation in a 15 steps challenge for ED - challenge takes 1-2 hours and will include some background reading prior to challenge day	Feedback is reported back to ED staff with the expectation that an action plan will be developed to implement appropriate changes	Keri	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.nz and CD			1.5 hours starting at 9.00am on Tuesday 12 April	Whangarei hospital		Keri Linklater
●	09/03/16	MOH HoP Strategy	All public invited to an informal discussion on the future Health of Older People strategy.	Lyn Rostern	Marilyn Edwards 021 435 391 email me539@xtra.co.nz			Wednesday 9 March 3pm to 5pm	Forum North		
●	18/12/15	Ian Hartley-Dade	Consumer speak about their experiences and how they would see the future of community pharmacy? Event regarding the future community pharmacy services agreement. They want the event to pull together partners from across primary care – including consumers – to have a workshop style event.	Corrina	Kevin Salmon 021 774 828 kevin.salmon@alzheimers.org.nz, Hikurangi Cherrington 09 405 4864 hiku_venus@clear.net.nz, May Seager 021 238 5328 managempict@outlook.com. Also Isabelle Cherrington 027 404 1250 isabelle@haurorawhanui.co.nz, who is not a NHCC but will be joining the other members as a consumer within BOI area. Brian Vickers 09 436 5735, 021 445 330 diandbri@mac.com			4.00pm to 7.00pm	BOI Golf Club, Golf View Road, Kerikeri		Ian Hartley-Dade
●	21/01/16	Consumer feedback on new signs for ED - to be collected during a brief hikoi from main car park to ED reception	Contribute to the completion of ED renovation specific to signage	ED renovation project group (Lesh Maple / Margaret	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.nz	Debbie Walker 027 277 3995 email debz.w@xtra.co.nz	Marilyn Edwards 021 435 391 email me539@xtra.co.nz	4.15 - 4.45pm	Whangarei hospital	N/A	Keri Linklater
●	24/09/15	Alan	15 Steps Programme - Oncology	Alan Davis	Liz Cassidy-Nelson 027 436 4022 email lnelson@clear.net.nz			1.5 hours	Jim Carney Centre	TBC	Keri
●	23/10/15	Stephen Kelly, MOH	Feedback on the NZ Health Strategy, the draft Strategy will be publically released on 27 October with consultation running from 27 Oct to 4 Dec.released	Kevin	Kathy Sadgrove 021 081 43744, email ksadgrove@xtra.co.nz	May Seager 021 238 5328 email managempict@outlook.com	Brian Vickers 09 436 5735, 021 445 330 email diandbri@mac.com	4 November 3.00pm to 4.30pm	Warawara Meeting room-booked 1.30pm to 6.00pm		
●	29/01/15	Visitors Policy	Review of policy and family presence policy	Alan Davis	All						
●	07/09/15	Simon Harger-Forde Sexual Health Planning	30min prep, 29/09/2015 9.00am to 12.00pm, 1 hr reading/reflection and mid-end of November 3 hrs	Keri	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.nz	Brian Vickers 09 436 5735, 021 445 330 email diandbri@mac.com		30 minute prep 3 hrs 29 September 1 hr reflection 3 hrs mid-November			
●	25/06/15	Palliative Care Workshops	Kathy Diamond will attend Kaitiaki and Kaipara. Tania will attend the Kaikhe and Whangarei workshops	Kevin	Kathy Diamond 0272333008 email kathy@nhht.co.nz	Tania Moriarty 021 714 252 email tmoriarty@uriohau.co.nz		Attendance at workshops 02-Sep			
●	25/06/15	Advanced Care Planning for Maori	Open to anyone if able to attend	Kevin							
●	25/06/15	Ward 15	Invitation for any members wanting to view the ward with any comments around their 15 Step Challenge	Denise Watene							
●	25/06/15	Outsourcing of Catering Services	Update given by Alan Davis, the NDHB will not be contracting out catering or laundry services they will stay Status Quo	Marilyn							
●	25/06/15	APAC Forum	HQSC has sponsored spots, recommended Debbie Walker to attend the 4th APAC forum, Asia Pacific	Kevin	Debbie Walker 027 277 3995 email debz.w@xtra.co.nz					Attend forum once HQSC has approved 23-25 September. HQSC did not approve, so no attendance	
●	25/06/15	Wellington Conference	MOH supporting Kevin to attend	Kevin	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.nz						
●	25/06/15	Child Health Quality Group	Have asked if NHCC would provide consumer input. Alan to give members assigned contacts to them.	Alan Davis	Kathy Sadgrove 021 081 43744, email ksadgrove@xtra.co.nz	Hikurangi Cherrington 09 405 4864 email	Tania Moriarty 021 714 252 email tmoriarty@uriohau.co.nz			Future events, nothing has come up to date	
●	25/06/15	Northland Clinical Governance forum	Asked for NHCC input around discharge and restructure of the documentation to be more consumer friendly	Alan Davis	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.nz					Future events, nothing has come up to date	
●	30/07/15	Cardiac Rehab Redesign Project	Around co-design and reviewing what we have and what we currently don't have and what needs to happen.	Kevin	Chelsea Edmonds 021 150 9388 email shelsea0312@gmail.com					Attendance at meeting 9 October changed to 1 September	
●	30/07/15	Stroke Rehabilitation	Around co-design and reviewing what we have and what we currently don't have and what needs to happen.	Kevin	Chelsea Edmonds 021 150 9388 email shelsea0312@gmail.com	Kevin Salmon 021 774 828 email				Attendance at meeting 26 August	
●	30/07/15	Northern Electronic Health Record (NEHR)	Launch EPIC. EPIC is the tool to an electronic approach to the health records.	Margareth	Marilyn Edwards 021 435 391 email me539@xtra.co.nz	Debbie Walker 027 277 3995 email debz.w@xtra.co.nz				Attendance at meeting 6 August 2015	
●	18/08/15	Advanced Care Planning for Maori	Attendance 2nd Workshop to review National ACP document and its cultural appropriateness for Maori	Jessica O'Donnell	Kathy Diamond 0272333008 email kathy@nhht.co.nz	Hikurangi Cherrington 09 405 4864 email		10 September 2015 9.00am to 2.00pm		Torongare Room, Hauora Whanui, Kawakawa 10-Sep	
●	19/08/15	Karen Hale, Researcher	2 x 45 minutes interviews and 1 60 minute observation on Parent and Professional Knowledge in Relation to Children with Special Needs in Early Childhood Development	Kevin	Kathy Sadgrove 021 081 43744, email ksadgrove@xtra.co.nz			2x 45 minute interviews 1x 60 minute observation		7-Sep	Karen Hale
●	23/09/15	Information for consumers and health providers - Jenni Moore	Consumer representation at a meeting to discuss needs, available options and shared approach	Keri	Marilyn Edwards 021 435 391 email me539@xtra.co.nz	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.n		16 October 1.30-2.30pm changed to 13 October 2.00pm-3.00pm		Warawara room, Tohora House	Jenni Moore
●	24/09/15	Jenni Moore	Shared care planning tool being demonstrated Secondary Care focussed	Alan Davis	Marilyn Edwards 021 435 391 email me539@xtra.co.nz	Brian Vickers 09 436 5735, 021 445 330 email	Kevin Salmon 021 774 828 email	29/09 11.00am to 2.30pm 29/09 3.00pm to 5.00pm		Waipoua Meeting Room	Jenni Moore