

# NORTHLAND HEALTH CONSUMER COUNCIL

## MINUTES

**Meeting, Thursday 31 March 2016 at 5.00pm to 7.00pm, Waipoua Meeting Room, Tohorā House**

**Chair: Kevin Salmon**

<b>Present:</b>					
	Marilyn Edwards	✓	Tania Moriarty	✓	
	Hikurangi Cherrington	✓	Kathryn Sadgrove	✓	
	Liz Cassidy-Nelson arrived (5.10pm)	x	Brian Vickers	✓	
	Kevin Salmon (Chair)	✓	Chelsea Edmonds	✓	
	Debbie Walker	x	May Seager	✓	
	Kathy Diamond	✓			
<b>In Attendance:</b>					
	Dr Michael Roberts Chief Medical Officer (arrived 5.16pm)	x	Corrina Davis (Minutes)	✓	
	Dr Alan Davis Clinical Director	x	Keri Linklater	x	
	Margareth Broodkoorn Director of Nursing and Midwifery (arrived 5.07pm)	✓			
<b>Visitors:</b> Mandi Cross and Jenny Freedman-Hague					
<b>Apologies:</b> Alan Davis, Debbie Walker, Liz Cassidy-Nelson, Mike Roberts					
<b>Meeting Opened:</b> Meeting opened by Hiku 4.59pm					
<b>1. Minutes and matters arising</b>					
1.1	Minutes of the last meeting held 25 February 2016 deemed a true and correct record.				
	<b>Actions</b>			<b>Who</b>	<b>When</b>
	1.	To ask CGB about the outcome from the Ward 2 Tracer audit		Alan/Kevin	Wait for Alan's return
	2.				
<b>2. Presenter – Mandi Cross and Jenny Freedman-Hague</b>					
2.1	<p>Alcohol Screening following an ED presentation.</p> <p>With new changes to the Sale and Supply of Alcohol Act 2012 if we can provide evidence that a particular area is high risk we can submit a paper to support no additional alcohol outlets to be opened in the area. The Council can limit the location and density of licences for high risk areas.</p> <p>There is a large screening rate difference between Kaitaia 91% and Whangarei 54%, the main reason is because Whangarei has greater numbers moving through ED. An option moving forward is a dedicated screening person, possibly a Healthcare Assistant or Nurse. This would improve on the 54% screened.</p> <p>Currently the net is cast too wide and the numbers through are too great to analyse. Also reviewing the screening questions to assist with this. In order to engage with Homecare Medical we need a dedicated screener.</p> <p>Now that the new helpline, Homecare Medical, are keen to engage, we are wondering about whether or not the text messaging will still go ahead?</p> <p>Peak times for presentations are Friday and Saturday and Sunday 1.00am to 5.00am. If we find that at the peak times we are getting people from one area and can evidence this, the WDC can restrict trading hours.</p>				

	<p>Brian said it is important that people do not feel that being screened is interfering with their treatment that they have come for. Thoughts are that they would be screened either the next morning or once after they have received treatment.</p> <p>An alcohol related injury does not affect a person's ACC entitlement. The Council asked of the people opting out, what age group are they and is this data being collected? Mandi said yes she has the data and will go back and analyse this.</p> <p>Text messaging maybe too easy to ignore and flick delete. Would be good to have text where they need to phone in a 0800 number to unsubscribe or opt out. Text will say if they don't respond to this text then they will get a phone call. Text messages are sent out around 2-3 days when the files are coded and around 7.00pm.</p> <p>Mandi and Jenny have a meeting with ACC tomorrow to see if there is a possibility to partner with them as they would also greatly benefit from having alcohol related accident rates reduced.</p> <p>May said it is actually very scary for people with their families in ED when there are a lot of drunken people swearing and acting out.</p> <p>Jenny said we can now see when people have presented 3 or more times and looking at getting them into supported services.</p> <p>Marilyn asked if the screening will cover drugs as well, this is also costly. It was possibly something that will be looked into in the future.</p>		
<b>3.</b>	<b>Conflict of Interest</b>		
3.1	No new conflicts of interest.		
<b>4.</b>	<b>Topic of the Day – Open Forum</b>		
4.1	<p><b>Marilyn</b> – Attended the NDHB Health Of People Management meeting, didn't really know what to expect from this meeting, there was so many projects, no agenda or previous minutes. Marilyn identified with half the projects that she was really interested in and the others where outside of what she had experienced. Alan was very helpful along with Beryl Wilkinson, Lyn Rostern and the other DHB staff where welcoming. The Ministry Of Health, Health Of People meeting Marilyn was disappointed at the turn out given demographics. Mind blowing that there are still people around today who think the way they do. The afternoon was not well attended this was looking at the Health Of People strategy.</p> <p>Marilyn shared her parking experience. Thursday before Easter she had to take her daughter up to the hospital, unable to find any parks, going in and out of the barriers arms she was absolutely drenched before she even left the car. Trying to get parks is just crazy. Kevin can't see any change in the near future. Brian said whichever way it is a really an important issue. <b>Action Point:</b> Kevin will find out about the car parking review.</p> <p><b>Kevin</b> - Keri sent Patient Quality Report about feedback they got from results for bedside questionnaires and two-three patients' stories. <b>Action Point:</b> Kevin will send out first few pages tomorrow.</p> <p><b>Brian</b> - attended the Quality Group they are proceeding forward and taking into account more around Patient and Whānau experience.</p> <p><b>Margareth</b> - mentioned a little around the Influenza season in the absence of Allan. Staff vaccinations programme is coming up. The Ministry Of Health got involved nationally last year, we vaccinated over 70% of staff. This year the Ministry Of Health expect 80% coverage. Last year Waikato DHB dismissed staff because they didn't get vaccinated. We will continue reaffirming that this is a patient safety issue. We will not take away human choice, if staff choose not to vaccinate or can't, they will be asked to wear a mask. We have had a lot of respiratory infections, pneumonia, asthma, so far this season, there is certainly something in the air. Starting the vaccination campaign</p>	<p><b>Kevin</b></p> <p><b>Kevin</b></p>	<p><b>01/04/16</b></p>

	<p>shortly.</p> <p><b>Chelsea</b> - was to attend 15 steps challenge but this has been moved to 12 April. Coaching 2 to 17 year olds at Active Attitudes. They are still looking for more coaches.</p> <p><b>Kathy Diamond</b> – said it was great to go to Advanced Care Planning up here for the endorsement of the name, Waka model. Official launch is on Friday 15 April, venue is still being finalised. <b>Action Point:</b> Margareth is happy to present more around this at our next month’s meeting. Kathy has development of the stroke care hospital to home pathway coming up 6 April.</p> <p><b>Kathy Sadgrove</b> - Debbie and Kathy attended the Partners In Care working group meeting, looking at the draft brochures and trialling in maternity.</p> <p><b>Hiku</b> – attended Advanced Care Planning and endorsement of the Waka Model with Kathy. Parking was absolutely terrible and ended up, coming in, going out, parking up the road and thought he should have left his car at Waimakau and walked! Shared a story of a friend in Rawene hospital who required pain relief, suffered 5 days in pain until the hospice nurse arrived.</p> <p><b>May</b> - not been to anything NHCC related, but had 7 health services promoting what they do at the Pacific Festival. One service that had previously been unable to engage with a pacific island community got an invitation to talk to the church group around breast screening. May is going to be the face of the Pacific Island breast screening campaign.</p> <p><b>Kevin</b> – asked if the signs had been changed in ED since the NHCC gave feedback? Small changes but they are still very confusing. Recruitment documents to go out for feedback. Please send feedback via email for Corrina to collate.</p> <p><b>Marilyn</b> – mentioned an interview with Nick, she had heard on the radio regarding a restructure of Mental Health Services. Margareth said there where changes following Kim Tito leaving and his position had been split and has been advertised. Currently Margareth Broodkoorn is Acting General Manager, Maori Health and Jeanette Wedding, Acting General Manager, Mental Health &amp; Addiction Services.</p> <p>There was also an external review which identified 42 recommendations. Review itself was around the whole of service.</p>	<p><b>Margareth</b></p> <p><b>Everyone</b></p>	<p><b>28/04/16</b></p>
<p><b>5.</b></p>	<p><b>Up and coming influenza season tabled back in September 2015 – Alan Davis</b></p>		
<p>5.1</p>	<p>Alan has given his apologies, Alan to request agenda item again when he is attending.</p>		
<p><b>6.0</b></p>	<p><b>Consumer Whānau Centred Care Board delivering some education – Brian, Liz and Margareth</b></p>		
<p>6.1</p>	<p>PWCC working group wants to develop a one day workshop for staff to attend, and need patients, whānau and consumers to come along to run and educate. NDHB way, Partners In Care and Patient and Whānau Centred Care ways to share with staff on what we are doing. On the training day it could be a combination of videos, NHCC members talking about what it means to be patient centred and the role of the consumer council. We potentially have an opportunity to have two workshops in a year.</p> <p>It is about getting hospital staff into being Patient and Whānau Centred in their actions, would go a long way for members to tell their stories live.</p> <p><b>NDHB Way</b> Building on work done around the values, one of the 75 recommendations identified from the Patient Safety Quality Review was around reintroducing the AIDET tool. Nurses are to touch base with patients every hour. Want something that staff can own, see themselves in the pictures and live up to. Dee Telfer worked in Australia with one of the hospitals who adopted the MATER way. Working group has developed and presented ‘NDHB Way’ in different forums, with some really good feedback.</p>		

"The WAY we do things around here"

OUR **N**au mai, haere mai

**D**iscuss

**H**elp

**B**ehaviour

**WAY**



Council members were happy with the poster slide and thought maybe WAY should stay as an acronym and is more for the staff to be aware of. This will eventually go into the Patient Information Pack. A comment was the yellow writing (on the descriptive slide) on a white background would be difficult to read for some. Margareth wants the green and blue colours as these are colours of our values. It is about building on what we are doing with the values.

Kevin said if patients are unable to understand or do not have the comprehension, don't want staff to focus on patient if they are unable to answer or have no comprehension what is going on, they need family input. Margareth said this is where Partner In Care policy will come into play. Possible change:

Nau mai, haere mai  
We welcome you



Nau mai, haere mai  
We welcome you and your whānau

Marilyn found in her experience that the polytechnic student nurses were the best at showing the NDHB way and values and were really good. May said sometimes it takes time to get this through to staff, if you take 5-10 minutes at the beginning talking to the patient, it can save time later on because you know about the patient.

Next meeting will be around how this is going to be rolled out. Will be presented at OO Day and tested with the nurses and midwives. Looking at ways how to launch i.e. 'but .... stops here' day.

Meeting closed 6.54pm.

**Next Meeting Thursday 28 April 2016 at 5.00pm  
Venue: Waipoua Meeting Room, Tohorā House**

# Register of Matter Brought to the Attention



Status	Date Brought to Attention	Request	Comment/Action/Outcome	Reported By	Member Assigned (if any)	Time commitment	Venue	Additional information	Follow up (if any)	Date Required	NDHB staff contact
●		Current									
●		For Consumer Council member(s) to attend 1-3(3 in total) locality meetings for the development of the stroke care hospital to home pathway.	The across northland workshops will be consumer focused with a range of service users and whanau present. Their presence is one of participation as a consumer rep and secondly to ensure other service users present are supported in the process. They act as advocates and support consumers being able to contribute.	Lyn Rostern	kevin.salmon@alzheimers.org.nz 021 774 828 - 4 May Whangarei Kathy Diamond 0272330008 email kathy@nhht.co.nz - 6 April Mid North Marilyn Edwards 021 435 391 email me539@xtra.co.nz 4 May Whangarei	6 April, in the mid north(Maori focused hui) 10am-2.30pm. 4 May, Whangarei, 10am-1.30pm 11 May, Far North 10am - 2.30pm.	TBC by mid next week.	We book vehicles and can transport consumer reps if required. We also host the days. We would need to consider any other reasonable costing petrol vouchers depending on the consumers circumstances.			Lyn Rostern 021 446 203
●	14/03/16	DHB Shared Services	Looking for people to interview as part of the Margins Medicine Outcomes Number 6 which relates to pros and cons of surcharging patients.	Ian Hartley-Dade	Kevin Salmon 021 774 828 email kevin.salmon@alzheimers.org.nz	Telephone interview				TBA	Lucille Trewhem 027 703 0400
●	25/02/16	Consumer representative for the NEHR (Northern Electronic Health Record) consumer group.	The NEHR project includes an advisory working group of consumer engagement staff and experienced consumer advocates. The working group will connect with a wider pool of consumer subject matter experts (SMEs). There are other advisory working groups focused on the clinical, administrative, business and technical aspects of an EHR. Those groups may also raise some questions that need consumer input. All the working groups report to a coordinating Programme Steering Group. The Consumer Working Group is led by the project's independent Consumer Lead and the Director of the programme team. It will have between 10 and 15 members.	Margareth Broockmoo	Marilyn 021 435 391 me539@xtra.co.nz Debbie Walker 027 277 3995, email debz.w@xtra.co.nz	Consumer working group meetings will be once or twice a month, by videoconference and teleconference. Total time commitment is expected to be about 6 hours per month, including reading	Tohora House,	not at this stage - it will be discussed at the next meeting			Margareth - 021470141
●	25/02/16	Consumer representation on partners in care working group, meeting fortnightly until end of April	Contribute planning and development of toolkit for implementation of partners in care policy	Keri	Kathy Sadgrove 027 215 5582, email ksadgrove@xtra.co.nz Debbie Walker 027 277 3995, email debz.w@xtra.co.nz	Thursday 24 March 11.30 to 12.30pm	Ruaapekapeka Room			24/03/16	Keri Linklater 021 518 087
●	25/02/16	Participation in a 15 steps challenge for ED - challenge takes 1-2 hours and will include some background reading prior to challenge day	Feedback is reported back to ED staff with the expectation that an action plan will be developed to implement appropriate changes	Keri	Chelsea Edmonds 021 150 9388, email: shelsea0312@gmail.com Liz Cassidy-Nelson 09 436 4022, 027 436 4022 Inelson@clear.net.nz Kathy Sadgrove 027 215 5582, email ksadgrove@xtra.co.nz Debbie Walker 027 277 3995, email debz.w@xtra.co.nz	1.5 hours starting at 9.00am on Tuesday 12 April	Whangarei hospital			12/04/16	Keri Linklater
●		Mike Roberts	Assessment of Year 1 & 2 Medical Students	Kevin	Kevin	10-12 hours					Mike
●	15/09/15	Darren Manley	Consumer input into telephony project. The DHB telephone system is due for update. As this is the process where the community often has first contact with the DHB, it is important to have consumer participation with the choice and configuration of the product.	Alan Davis	Kevin and Marilyn	TBC					
●		On-Going Meetings									
●		Health of Older People Management meetings as a consumer representative- as per meeting dates below.	The Health of Older People Management Meeting is where our HOP senior management team, plan and review progress on key projects, service development, and discuss key or emerging service changes, gaps and action plans. The consumer voice is key to this and inclusive as they bring the experience of the community, in our case older people.	Lyn Rostern	Marilyn Edwards 021 435 391 email me539@xtra.co.nz	all meetings 11am-12.30pm. 21 March 2016 2 May 2016 27 June 2016 8 August 2016 19 Sept 2016 14 November 2016	Pohutukawa Room, Maunu House	Parking exemption card as mtgs are one and a half hours.			Michelle Crayton-Brown.021 454 113
●	11/02/16	An additional consumer representative to sit on the PWCC steering group - Liz will remain a member for the new group being formed.	This is a consumer advisory role and their feedback will contribute to decisions around the planning and delivery of patient and whanau centred care	Keri	Liz Cassidy-Nelson 09 436 4022, 027 436 4022 Inelson@clear.net.nz and Brian Vickers 09 436 5735, 021 445 330 dianbrn@mac.com	Monthly meetings - first Monday of every month from 3-4.30pm. We may need to call a meeting prior to 7 March and the day and time of this will be different, it will be a one-off - TBC.	Tohora house - Waipoua meeting room	Will call you to discuss			Keri.Linklater@northlanddhb.org.nz
●	03/02/16	Lyn Rostern	Consumer for the Health of Older People	Marilyn	Marilyn 021 435 391 me539@xtra.co.nz	11.00am to 12.30pm	Pohutakawa Room, L2, Maunu House			8 February, 21 March, 2 May, 27 June, 8	Lyn Rostern 021446203 lyn.rostern@northlanddhb.org.nz
●	19/01/16	The Equity Kaitiaki Group requires a Maori consumer representative as part of the membership for this group, and TOR endorsed by the NHSP Oversight Group.	The consumer representative will be actively contributing to the NHSP EKG work programme delivered within an equity framework prescribed by the Equity Kaitiaki Group. All projects of the NHSP work programme are focussed on eliminating inequities.	Ellie Berghan, Populati on Health Strategist Maori	Chelsea Edmonds 021 150 9388, email: shelsea0312@gmail.com	2 monthly meetings of 2 hours duration, held in NDHB venues, typically Maunu House. First meeting for 2016 tbc for end of February 2016.	As per agenda sent a minimum of 5 days prior to the scheduled meetings. Whangarei, NDHB	Parking exemption cards Koha-petrol vouchers.			Ellie Berghan, 021 583 957
●	14/12/15	The Bay of Islands hospital is being redeveloped and NDHB would appreciate the input of the Consumer Council at the design and planning stage.	Feedback will be used to ensure that patient and visitor flow through the hospital has been considered	Corrina	Chelsea Edmonds 021 150 9388 shelsea0312@gmail.com, Hikurangi Cherrington 09 405 4864 hiku_venus@clear.net.nz, Brian Vickers 09 436 5735, 021 445 330 dianbrn@mac.com and Isabelle Cherrington 0274041260 or (09) 4041551 work isabelle@hauorawhanui.co.nz	There will be a consumer user group meeting in the new year to discuss plans. The plans will be sent to all prior to the meeting for a review period.	Tohora House, Whangarei Hospital	This can all be arranged once a date and time is confirmed.	To be confirmed		Justine Lapper 021 813 644
●	12/03/15	Martina Ackerman	Child Health Service clinical governance group requesting 2 x consumer representation	Keri	Kathy Sadgrove and Tania Moriarty	03/02/2016, 27/04, 08/06, 24/08, 12/10 and 30/11 at 9.30am to 11.30am	Child Health Centre			03 Feb 27 Apr 08 Jun 24 Aug 12 Oct 30 Nov	Martina Ackerman Quality Facilitator 021 830 911 martina.ackermann@northlanddhb.org.nz
●	23/10/15	Deb Pittam	Focus is on ensuring appropriate maternity services which meet the needs of our Women, babies and Whanau. Consumer input within these meetings to guide this is critical.	Kevin	Kathy S and Liz Cassidy-Nelson	Meeting first Tuesday of each month from 1.00pm to 3.00pm	Tohora House	Parking and Honorarium will be arranged		03/11/16	Deb Pittam, Chair 021435033 or Sarah Hummel Admin Support 4304101 ext 8478
●	27/08/15	Quality Improvement Directorate	Requested 1-2 consumers to attend QID monthly meetings and provide input in Tracer audit review and other projects as required - happy for this to be rotated among council members	Keri	Brian Vickers	2.5 hours+ monthly (3rd Thursday of month from 9-11.30am)		QID TOR to be provided. Brian is already attending these meetings.	17-Sep		Christina Ross (Quality manager)
●	30/04/15	Patient and Whanau Centred Care	P&WCC project board requesting NHCC participation	Liane Penney	Liz Cassidy-Nelson				Ongoing monthly meetings	Closed	
●	25/06/15	Whangarei Hospital Urgent Care Governance Group	Asked to participate in Whangarei Hospital Urgent Care Governance Group project, chaired by Nick Chamberlain around ED Dept. length of stay.	Kevin	Kevin Salmon				Ongoing monthly meetings	Closed	
●	30/07/15	Acute General Medicine Services Design and Interim AMAU Project Board	Asked if NHCC would provide consumer input. Trying to improve and achieve targets to speed up and improve the patient journey.	Debbie and Kathryn	Debbie Walker and Kathryn Sadgrove				Ongoing monthly meetings	Closed	

Status	Date Brought to Attention	Request	Comment/Action/Outcome	Reported By	Member Assigned (if any)	Time commitment	Venue	Additional information	Follow up (if any)	Date Required	NDHB staff contact
●	30/07/15	Neighbourhood Healthcare Homes	Breakfast at Pehiaweri Marae, NHH Care Select Launch - NHH project aims to support primary health care to become better connected.	Debbie and Marilyn	Debbie Walker and Marilyn Edwards				Ongoing monthly meetings	Closed	
●	30/07/15	Hand Washing	Hand Washing Meetings held every 2nd Tuesday of the month (next 8-Sep). Premia checking if May is required for every meeting.	Kevin	May Seager				Ongoing monthly meetings	Closed	
●	27/08/15	Consumer representation on Telehealth steering group	Bi-monthly meetings + other pieces of work as necessary eg. feedback on document and policy reviews	Keri	Tania Moriarty			Interest in technology would be helpful but not essential	Meets Bi monthly	Closed	Roy Davidson (Telehealth programme manager)
●	25/062015	Clinical Governance Board	The Chair of NHCC unanimously voted to be included on the Board	Alan Davis	Kevin Salmon				Ongoing monthly meetings	Closed	
●		[-] Closed									
●	09/03/16	MOH HoP Strategy	All public invited to an informal discussion on the future Health of Older People strategy.	Lyn Rostern	Marilyn Edwards 021 435 391 email me539@xtra.co.nz	Wednesday 9 March 3pm to 5pm	Forum North			09/03/16	
●	18/12/15	Ian Hartley-Dade	Consumer speak about their experiences and how they would see the future of community pharmacy? Event regarding the future community pharmacy services agreement. They want the event to pull together partners from across primary care – including consumers – to have a workshop style event.	Corrina	Kevin Salmon 021 774 828 kevin.salmon@alzheimers.org.nz, Hikurangi Cherrington 09 405 4864 hiku_venus@clear.net.nz, May Seager 021 238 5328 managerpict@outlook.com. Also Isabelle Cherrington 027 404 1260 isabelle@hauorawanui.co.nz, who is not a NHCC but will be joining the other members as a consumer within BOI area. Brian Vickers 09 436 5735, 021 445 330 diandbri@mac.com	4.00pm to 7.00pm	BOI Golf Club, Golf View Road, Kerikeri			15/02/16	Ian Hartley-Dade
●	21/01/16	Consumer feedback on new signs for ED - to be collected during a brief hiko from main car park to ED reception	Contribute to the completion of ED renovation specific to signage	ED renovation project group (Leah Maple / Margaret)	Kevin, Debbie, Marilyn	4.15 - 4.45pm	Whangarei hospital	N/A		28/01/16	Keri Linklater
●	24/09/15	Alan	15 Steps Programme - Oncology	Alan Davis	Liz Cassidy-Nelson	1.5 hours	Jim Carney Centre	TBC		03/11/16	Keri
●	23/10/15	Stephen Kelly, MOH	Feedback on the NZ Health Strategy, the draft Strategy will be publicly released on 27 October with consultation running from 27 Oct to 4 Dec.released	Kevin	Kathy Sadgrove, May Seager and Brian Vickers	4 November 3.00pm to 4.30pm	Warawara Meeting room- booked 1.30pm to 6.00pm			04/11/16	
●	29/01/15	Visitors Policy	Review of policy and family presence policy	Alan Davis	All				Ongoing		
●	07/09/15	Simon Harger-Forde Sexual Health Planning	30min prep, 29/09/2015 9.00am to 12.00pm, 1 hr reading/reflection and mid-end of November 3 hrs	Keri	Kevin Salmon Brian Vickers	30 minute prep 3 hrs 29 September 1 hr reflection 3 hrs mid-November					
●	25/06/15	Palliative Care Workshops	Kathy Diamond will attend Kaitaia and Kaipara. Tania will attend the Kaikohe and Whangarei workshops	Kevin	Kathy Diamond and Tania				Attendance at workshops 02-Sep	Closed	
●	25/06/15	Advanced Care Planning for Maori	Open to anyone if able to attend	Kevin						Closed	
●	25/06/15	Ward 15	Invitation for any members wanting to view the ward with any comments around their 15 Step Challenge	Denise Watene						Closed	
●	25/06/15	Outsourcing of Catering Services	Update given by Alan Davis, the NDHB will not be contracting out catering or laundry services they will stay Status Quo	Marilyn						Closed	
●	25/06/15	APAC Forum	HQSC has sponsored spots, recommended Debbie Walker to attend the 4th APAC forum, Asia Pacific	Kevin	Debbie Walker				Attend forum once HQSC has approved 23-25 September. HQSC did not approve, so no attendance	Closed	
●	25/06/15	Wellington Conference	MOH supporting Kevin to attend	Kevin	Kevin Salmon					Closed	
●	25/06/15	Child Health Quality Group	Have asked if NHCC would provide consumer input. Alan to give members assigned contacts to them.	Alan Davis	Kathy Sadgrove, Hiku, Tania and Liz				Future events, nothing has come up to date	Closed	
●	25/06/15	Northland Clinical Governance forum	Asked for NHCC input around discharge and restructure of the documentation to be more consumer friendly	Alan Davis	Kevin				Future events, nothing has come up to date	Closed	
●	30/07/15	Cardiac Rehab Redesign Project	Around co-design and reviewing what we have and what we currently don't have and what needs to happen.	Kevin	Chelsea Edmonds				Attendance at meeting 9 October changed to 1 September	Closed	
●	30/07/15	Stroke Rehabilitation	Around co-design and reviewing what we have and what we currently don't have and what needs to happen.	Kevin	Chelsea Edmonds and Kevin Salmon				Attendance at meeting 26 August	Closed	
●	30/07/15	Northern Electronic Health Record (NEHR)	Launch EPIC. EPIC is the tool to an electronic approach to the health records.	Margareth	Marilyn Edwards and Debbie Walker				Attendance at meeting 6 August 2015	Closed	
●	18/08/15	Advanced Care Planning for Maori	Attendance 2nd Workshop to review National ACP document and its cultural appropriateness for Maori	Jessica O'Donnell	Kathy Diamond and Hikurangi Cherrington	10 September 2015 9.00am to 2.00pm		Torongare Room, Hauora Whanui, Kawakawa 10-Sep		Closed	
●	19/08/15	Karen Hale, Researcher	2 x 45 minutes interviews and 1 60 minute observation on Parent and Professional Knowledge in Relation to Children with Special Needs in Early Childhood Development	Kevin	Kathy Sadgrove	2x 45 minute interviews 1x 60 minute observation		7-Sep		Closed	Karen Hale
●	23/09/15	Information for consumers and health providers - Jenni Moore	Consumer representation at a meeting to discuss needs, available options and shared approach	Keri	Marilyn and Kevin	16 October 1.30-2.30pm changed to 13 October 2.00pm-3.00pm		Warawara room, Tohora House		Closed	Jenni Moore
●	24/09/15	Jenni Moore	Shared care planning tool being demonstrated Secondary Care focussed	Alan Davis	Marilyn, Brian and Kevin	29/09 11.00am to 2.30pm 29/09 3.00pm to 5.00pm		Waipoua Meeting Room		Closed	Jenni Moore