

HOST RESPONSIBILITY POLICY – ON & CLUB LICENCE'S

As the name suggests Host Responsibility is the term given to the strategies put in place to help operate premises in a responsible manner, making it a safe drinking environment. The principles of Host Responsibility include: the provision and promotion of food along with low and non-alcoholic drinks; serving alcohol with care and responsibility; responsible approaches to dealing with intoxicated and underage people; and the arrangement of safe transport options. The criteria require compliance with all of these.

The host responsibility policy must be prominently displayed in the premises.

■ Licensee/Manager's checklist - host responsibility

1. A host responsibility policy is written specifically for each individual premises, ideally with staff input.
2. The policy is clearly visible to patrons and staff.
3. Staff are aware of the policy, are suitably trained, and receive obvious support from management, including the ongoing discussion of issues.
4. Food is available at **all** times alcohol is being sold. Menus are clearly visible.
5. The safe and healthy use of alcohol is encouraged:
 - Various food promotions and specials are available cheaply and quickly
 - Low and non-alcoholic drinks are promoted and readily available - and there is a positive staff attitude towards these drinks.
 - The premises support a designated driver scheme.
 - There is active encouragement of safe drinking and driving levels.
 - Tea, coffee and iced water are available at the bars.
 - There is clear signage about the size of spirits served - doubles or singles.
 - Clear and obvious notices about the laws relating to serving minors and intoxicated persons are displayed.
 - Staff are trained to recognize and understand intoxication and practical interventions. They must not continue serving alcohol to any patron who appears to be getting intoxicated, either directly or through friends.
 - A telephone is readily available so patrons may call a taxi easily.
 - There are no promotions which encourage intoxication.

NB - It is a statutory condition of all On and Club Licence's that food, non-alcohol and low alcohol drinks are available at all times alcohol is sold or served.