Northland Health Consumer Council

Minutes

|  |  |  |
| --- | --- | --- |
| 1700 – 1900 | Thursday, 29 October 2020 | Waipoua Meeting Room, Tohora House |

### Present/Apologies

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Attendance | Jan | Feb | Mar | April | May | June | July | Aug | Sep | Oct | Nov | Dec |
| Lynne Tucker | ✓ | ✓ | c | c | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |  | -- |
| Susan Burdett | ✓ | ✓ | c | c | ✓ | ✓ | ✓ | -- | -- | -- | -- | -- |
| Rick Currie | x | ✓ | c | c | ✓ | ✓ | ✓ | x | x | x |  | -- |
| Kristina Duran | x | ✓ | c | c | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |  | -- |
| Penny Franklyn | ✓ | ✓ | c | c | x | ✓ | ✓ | ✓ | ✓ | ✓ |  | -- |
| Camron Muriwai | ✓ | x | c | c | x | ✓ | x | o | -- | -- | -- | -- |
| Karen Riwhi | x | ✓ | c | c | x | o | x | o | o | o | -- | -- |
| Kathryn Sadgrove | ✓ | ✓ | c | c | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |  | -- |
| May Seager | ✓ | ✓ | c | c | ✓ | x | ✓ | ✓ | ✓ | ✓ |  | -- |
| Sonny Joseph Pere-Epiha | -- | -- | -- | -- | -- | -- | x | x | ✓ | ✓ |  | -- |

 = present, x = apologies given, o = no information, c = cancelled due to COVID-19

Chair: Lynne Tucker Minute taker: Kim Doble

In attendance: Trudi Dahlkamp

|  |
| --- |
| 1. Agreed Previous Minutes of 24 September 2020 |
| 1. Matters Arising    1. Apologies – Mike Roberts, Rick Currie, Pip Zammit, Dee Telfer. Lynne will contact Karen Riwhi as she hasn’t attended meetings    2. Conflict of interest – none    3. Car parking tickets – distributed as required   2.4 Meeting payment forms can be obtained via Kim. If attending Zoom meetings payment will be made by proof of attendance on meeting minutes. Lynne will clarify with Nick the payment process as it is not working well and also clarify about getting reimbursed for other attendances |
| 1. Presentation   3.1 Advanced Care Planning - Anthony Pouto and Maree Sharp |
| 1. General Business   4.1 Review Schedule of Requests for Meetings   * Members reviewed the schedule, Kim will update   4.2 Expression of interests received and current membership   * Members are continuing to look for new members * Two members were interviewed and have accepted the positions, they are waiting Police Clearance   4.3 Update on Going to Hospital document   * Lynne gave feedback to Neil Beney and based on the members feedback they will not be using the document   4.4 Christmas function   * Members agreed a date of 3 December for the Christmas function. Kim will send out an invite   4.5 HQSC QSM markers   * Trudi is meeting with Kim to go through the Schedule to get the information for QSM’s * Kim will go through previous minutes to prepare a schedule of one off projects and distribute to the group   4.6 Board presentation   * The Board have requested a presentation from the Consumer Council; the members agreed it should be presented by Lynne. Kim will clarify the situation with Dee as the Council haven’t been formally invited at this stage   4.7 Projects for next year   * Lynne would like the members to consider projects they would like to be involved in next year. Kathy would like to consider a project about frequent flyers to ED. Lynne would like to look at the booking system and then access to services for the elderly after discharge. Trudi suggested it would be useful to have NASC services come and do a presentation |
| 1. Updates from Regular Meetings  * Kim will email the report to the members on the following meetings: * **Clinical Governance Board** * **Harm Reduction Group** * **Document Review Group** * **Workplace Violence Prevention** * **Telehealth Steering Group** * **Maternity Governance Group** * **Advanced Care Planning** * **AAU Steering Group** * **Capital Works** |
| 7. Meeting Closed |

|  |
| --- |
| Actions |
| Kim to update Schedule of Requests for Meetings |
| Lynne to contact Karen Riwhi |
| Kim to send update from regular meetings and schedule for QSM report |
| Kathy to book Christmas function for 3 December |

**Next meeting:** 1700-1900 Thursday, 26 November 2020

**Venue:** Waipoua Meeting Room, Tohora House