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| **Level 4 PDRP - Quality Improvement Template**  *(Use of the template is optional – it is intended as a guide to ensure all aspects of the quality initiative are discussed within the portfolio)* |
| **Problem Analysis**  *(What is the issue? How was the issue identified? What was the most likely cause of the issue? Who else is involved in the quality initiative? What are you hoping to accomplish? What did the baseline data tell you?)* |
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| **Planning**  *(What did you plan to do about the issue? What tools have you used? What did the research tell you about the issue?)* |
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| **Implementation**  *(What actions did you take to resolve the issue? What was your rationale for these actions? How did you know that your initiative was beneficial/improving service delivery?)* |
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| **Evaluation**  *(What have you done to evaluate the initiative? How do you plan to sustain the change?)* |
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Reference: Sherwood, G. & Barnsteiner, J. (2012). *Quality and safety in nursing. A competency approach to improving outcomes.* West Sussex, UK: Wily-Blackwell.