



## Northland Health Consumer Council Minutes

1700-1900    Thursday, 30 January 2020    Tohora House, Waipoua Meeting Room

### Present / Apologies

Attendance	Date	Date	Date	Date	Date	Date	Date	Date	Date	Date	Date	Date
	30/01											
Lynne Tucker	✓											
Susan Burdett	✓											
Rick Currie	x											
Kristina Duran	x											
Penny Franklyn	✓											
Camron Muriwai	✓											
Karen Riwhi	x											
Kathryn Sadgrove	✓											
May Segar	✓											
In Attendance												
Trudi Dahikamp	✓											
Kevin Salmon	✓											
Kathy Diamond	✓											

✓ = present, x = apologies given, o = no information

In attendance: Enter the attendees

### 1. Matters Arising

1-1 Apologies: Pip Zamit. Rick Currie, Karen Riwhi

1-2 Conflict of Interest: none

1-3 Carparking Tickets: distributed

### 2.

2.1 Previous Minutes Thursday, 28 November 2019 accepted

### 3. Reports from attendance at Committees

#### 3.1 Sustainability Committee

Penny informed the CC how the NDHB is attempting to be carbon neutral, with the aim of zero carbon by 2030. Examples of actions... Meat Free Mondays for all patients, zero diesel boiler in use, aiming for solar power energy, hybrid fleet cars, and buying of carbon credits

3.2 Violence Prevention May attended the prevention of violence within the workplace

workshop approx. 20 in group. With emphasis on security, 'code orange' and calming the situation. The Dashboard system for recording incidences not always used looking at upgrading. Planning on running the workshops throughout areas of the hospital and extending to other hospitals.

- 3.3 Maternity Clinical Governance Board; Kathy has been invited to attend the Ministry of Health Maternity Quality and Safety Programme (MQSP) consumer forum, 24<sup>th</sup> March to be held in Wellington
- 3.4 Clinical Governance Board: Sue and Lynne attended meeting main areas addressed; Life Support Committee discussion on the future direction of this committee. A small group looking at standardising the recording of minutes across the NDHB. The patient booklet to be updated this year and will include the Chaperone policy
- 3.5 Capital Works Steering Group and Capital Works Meetings: Lynne noted that the first meeting for 2020 have yet to be held

#### 4. Other / New Business

Encourage new recruits to apply for a position on the NH Consumer Council in particular younger people and Maori to give a more representative cross section of the population

Report on where we are at re the update of the website for the consumer council.

Cameron highlight that he is to speak at a Paediatric symposium Northtec April 24<sup>th</sup>. His topic 'Talking to parents with a child with respiratory conditions.'

#### 5. Discussion

- 5.1 Di Davies and Kevin Salmon presented an update on the Patient Portal: 'Manage My Health.' 75% of GPs registered with 16% of population using. Asking for Consumer Council to support and encourage people to access and use. This portal can be accessed thru the NDHB and those GPs who have signed on, Allows for electronic discharge summary, clinical appts and referrals from the hospital. By people owning their health records can decide which 3<sup>rd</sup> party can assess information.

Actions	Description	Who	Deadline
Manage My Health application	Ask 10 people whether using or know about the patient portal appl Manage My Health. Encourage to use or discuss why not using.	All	27 <sup>th</sup> Feb
Web site	Contact Leonard and follow up with process	Lynne	27 <sup>th</sup> Feb
Discharge process	Discuss current situation with the R/N responsible for the Discharge Lounge and whether any further action required from NCC	Lynne	ongoing
Mahitahi Hauora board meeting	Discuss Manage my Health app at the meeting	May	14 <sup>th</sup> Feb
National Maternity Quality meeting	In attendance will give feedback	Kathy	24 <sup>th</sup> March

**Next meeting:** 1700-1900 Thursday, 27 February 2020

**Venue:** Tohora House, Waipoua Meeting Room